

Time-Place: An open meeting of the Saugus School Committee was held this date at the Roby School Building. The meeting was called to order at 6:10 p.m.

Roll Call:	Mr. Grabowski	present
	Mr. Leuci	present
	Mr. Malone	present
	Mr. Stewart	present
	Ms. Reed	present

Mr. Stewart moved, Ms. Reed seconded and it was unanimously VOTED: to adjourn the open session at 6:10 p.m. and to enter into executive session for the purpose of grievance/arbitration, general privacy, and other contracts.

Roll Call:	Mr. Grabowski	yes
	Mr. Leuci	yes
	Mr. Malone	yes
	Mr. Stewart	yes
	Ms. Reed	yes

The open session was called back to order at 7:10 p.m.

Roll Call:	Mr. Grabowski	present
	Mr. Leuci	present
	Mr. Malone	present
	Mr. Stewart	present
	Ms. Reed	present

Ms. Reed announced that the meeting was being recorded by Saugus Cable and asked that if anyone else was recording the meeting that they announce it at this time.

#### Special School Program/Presentation

*Agganis Special Olympic Fund Donation:* Mr. Steve Agganis was present this evening to present the school dept with a gift of \$27,000, which was the proceeds from the carnival held this summer at the high school. He thanked the School Committee, the Superintendent, Ms. Joyce and Mr. Rippin for their support. He also thanked the Saugus Community and the School Community for their support, including the student athletes. Mr. Grabowski thanked Mr. Bob Davis for the work he does at World Series Park and his work with the Special Olympics.

The money will help to run programs for the special needs students in the Saugus Public Schools. One program is held every Wednesday after school. The special needs students take field trips on Wednesdays after

school which include bowling and going out to eat. Without this money, they would not be able to do this.

Mr. Stewart moved, Ms. Reed seconded and it was unanimously VOTED: to accept the gift of \$27,000 from Steve Agganis to the Saugus Schools Special Olympics Fund.

*SCTV Gift:* Mr. Rich Garabedian, Executive Director at SCTV, was present this evening to present a gift of equipment to be used at the high school.

Mr. Garabedian gave an overview of how SCTV has worked with the schools.

- Sharing of equipment
- Installation of a studio at the middle school
- Starting a scholarship
- Facilitating recordings at the elementary level

Mr. Stewart moved, Ms. Reed seconded and it was unanimously VOTED: to accept the gift of equipment from SCTV to be used in the high school auditorium.

Public Comment: There was no public comment this evening.

Student Representative: There was no student representative this evening.

Minutes for Approval:

Mr. Leuci moved, Ms. Reed seconded and it was unanimously VOTED: to approve the Minutes of July 21, 2011 Open Session as amended.

Mr. Stewart moved, Ms. Reed seconded and it was unanimously VOTED: to table the Minutes of July 21, 2011 Executive Session as presented.

Report on Pupil Personnel Services: This report will be given at the next meeting.

Voting of Warrants:

Mr. Rippin noted that the \$257,262.49 in the bill schedules is the closing out of grants and expenditures.

Mr. Stewart moved, Ms. Reed seconded and it was unanimously VOTED: to approve the bill schedules as outlined in the memo dated August 11, 2011 in the amount of \$257,262.49.

Financial Report:

Mr. Rippin noted that he had given a report in July closing out 2011 and between July 1 and August 31 there is not a lot going on. The first budget report that will have meaning will be September 30<sup>th</sup>. At that time they will also talk about the budget calendar. He discussed salaries and column moves for faculty and staff.

Superintendents Report:

*Administrative Appointments:* The Superintendent has appointed Veterans Memorial Assistant Principal Kelly Moss as the Acting Principal and Marie Bridges as the Acting Assistant Principal at the Veterans/Acting Principal of the Ballard School. Mr. Moss will oversee the “Kids Come First” program.

Mr. Moss and Ms. Bridges had the opportunity to speak to the Committee. They are excited about their appointments. Mr. Moss thanked Mr. Agganis for supporting the Wednesday afternoon program for special needs students.

Mr. Moss and Ms. Bridges thanked Littlefield Real Estate and Done Right Landscaping for adopting their school.

*RTTT Phase 2-4 Submission:* The Superintendent reported that Saugus is one of the 65 schools that made the July 29 submission for phases 2-4 of the Race to the Top application. This submission was done in concert with union leadership, administrative and curriculum specialists, and our data analyst. Our financial emphasis was placed on meeting the five projects required of participating districts as well as initiatives aligned with our District Improvement Plan. Participating districts are now required to maintain a workbook to document and measure successes in closing the student achievement gap and meeting the benchmarks. A steering committee has been formed to guide the district in meeting its responsibilities and for fulfillment of the District Improvement Plan.

*ESE 2010 Determination Status Rates Saugus as Level 1 in Sped:* The Superintendent announced that the MA DESE made its annual determination regarding special education and has rated Saugus as a Level 1 program for the 2010-2011 school year. He noted that Saugus jumped from almost level 5 to level 1. This accomplishment is a result of Ms. Joyce’s strong leadership and vision for the turnaround effort in special education over the past few years and her ability to lead effectively during this transition.

*Educations International Application:* The Superintendent reported that the district has submitted an application to participate in this international program along with a profile of the Saugus Public Schools that will be highlighted in their international program of Select High School Programs,

which students abroad will use to select a high school for their year of study in the United States. We have expressed interest in welcoming 10 students in the 2011-2012 school year at our annual per pupil cost of \$11,769. On August 15 our high school welcomed visitors from Germany and Russia to survey our high school for participation in the program.

*Summer Leadership Institute:* The Saugus School Dept. held its annual leadership institute at the Roby Building on August 22 and 23. The Superintendent reviewed the agenda.

*New Teacher Orientation and Induction:* The School Dept. held its new teacher orientation and induction on August 25 at the Roby Building. The Superintendent gave an overview of the day. He also noted that there are three positions to be filled in special education.

Information/Handouts:

- RTTT Application (year 2-4), Hard copy is available with Ms. Reed or the Superintendent.
- July 27, 2011 Congratulatory Letter from ESE Rating Saugus Special Education Level 1
- MASS/MASC Joint Conference, November 9-12, Brochure and Registration
- NSBA Update, Budget Control Act of 2011, and its provisions
- First Day of School Calendar, Orientations, and School Hours

Report of Subcommittees:

*Transportation Sub-Committee:* Mr. Malone reported that they will restore bussing at a cost of \$360 per student. Money will be taken from the revolving account to finance the bussing.

Mr. Rippin is hopeful that they will get the same level of participation as last year. They are going to send connect ed calls up until the first day of school and they hope to get 70 participants.

Mr. Grabowski asked if the fees are refundable once the school year starts. Mr. Rippin responded only when they move out of the district or go on free or reduced lunch.

*Cross country program:* The School Committee discussed the cross country program, which had been suspended for not enough participation.

The Superintendent reported that the coach obtained his 7D license so that he can drive the school van to away meets.

Mr. Nelson spoke in regard to the program and the cost savings with the coach driving the van to away meets.

Mr. Stewart noted that he has received several questions regarding fees. He asked that Mr. Rippin explain the free and reduced lunch fees. Mr. Rippin reviewed the costs for students on free or reduced lunch.

Lunch – free lunch and breakfast for free lunch students  
.40 for reduced lunch students  
.30 for reduced breakfast

The School Committee voted to set the cost of Saugus High School sports at \$350 — except track and cheerleading at \$250 — and Belmonte Middle School sports at \$150. The lone middle school exception is football, which will cost participants \$250 apiece.

Students on the free lunch program at the high school must now pay \$50 to play a sport while students on the reduced lunch program pay \$100. At Belmonte students on the free lunch program have to pay \$25 (\$50 for reduced lunch program).

Bussing is free for all free and reduced lunch students.

Mr. Nelson reported that 10 students have signed up for cross country at this point and they may get 4-5 more kids after other teams have made their cuts. He asked that the School Committee reconsider the suspension of the program. Mr. Nelson said that he really needed to know so that he can tell the athletic directors in their conference for scheduling purposes.

Mr. Malone moved, Ms. Reed seconded and it was unanimously  
VOTED: to restore the cross country program.

#### Old Business

*Middle School Football Program:* Mr. Leuci reported that the athletic subcommittee recommended having a middle school football program and that it be self sustaining.

Mr. Nelson gave background information regarding the middle school program. The cost will be \$250 per player for 35-40 7<sup>th</sup> and 8<sup>th</sup> graders. Also \$2,000 will come from the BMS Activity Revolving Account, \$2,000 will come from the golf tournament fundraiser and \$2,000 will come from the high school football user fees.

Mr. Nelson said that he expected the issue to be on the agenda at the June 9<sup>th</sup> or the May 26<sup>th</sup> school committee meeting, since the athletic subcommittee recommended moving forward with it. When it was not

brought up at those meetings, he put the announcement in the paper and 40 kids signed up.

Mr. Leuci moved, Ms. Reed seconded and it was unanimously  
VOTED: to accept the Belmonte Middle School football program.

Mr. Grabowski asked about the BMS hockey program. Mr. Nelson suggested it be discussed at the Athletic Subcommittee meeting.

Mr. Grabowski asked about the MOU with the high school hockey program and Kasabuski Rink.

Mr. Nelson said they have an agreement with the cost of ice time and ticket sales, etc.

A discussion was held regarding ice time and the bidding process.

The Athletic Subcommittee will schedule a meeting to discuss hockey ice times, costs, etc.

Superintendent Langlois noted that Mr. Nelson deserves a lot of credit for everything he does.

#### New Business:

##### *Recommendation of School Physician:*

Mr. Malone moved, Ms. Reed seconded and it was unanimously  
VOTED: to approve the one-year extension of Dr. Sarah Marsh Barnett as the School Physician for the Saugus Public Schools for the 2011-2012 school year.

Mr. Grabowski asked that the salary be included in the appointment letter.

The Superintendent recommended that Melissa Pace be hired as a full-time district-wide registered nurse.

Mr. Malone moved, Ms. Reed seconded and it was unanimously  
VOTED: to approve the appointment of Melissa Pace as a full-time district-wide registered Nurse in the Saugus Public Schools.

Mr. Grabowski asked that all classrooms be checked to make sure there are flags in all classrooms.

Mr. Grabowski asked Superintendent Langlois to look into a newspaper article stating that an advisor and a student took a trip to St. Louis.

A food service subcommittee meeting will be set up.

The NEASC report should be received in the next month.

A Finance Subcommittee meeting will be set up for next week.

Mr. Grabowski asked if the lift at the high school is complete.

Mr. Rippin reported that it is complete and they have the certification to operate.

Mr. Leuci moved, Ms. Reed seconded and it was unanimously  
VOTED: to adjourn the meeting at 8:54 p.m.