

**Saugus Public Schools
Transportation Application
2011-2012**

I wish to arrange bus transportation to and from school for my children in accordance with the 2011-2012 Transportation Regulations of the Saugus Public Schools.

Application will be required before a bus pass is issued

Bus passes will only be issued to those students enrolled in grades K-6 that travel more than two miles from their school.

Please note that passes will be issued free of charge.

THERE IS A \$5.00 FEE FOR ALL REPLACEMENT CARDS

Student's Name:

School Building:

Grade:

Parent or Guardian Name:

Home Address:

Home Phone:

Cell Phone:

PLEASE RETURN APPLICATION TO: School Administration

PLEASE MAIL TO: 23 Main Street, Saugus, MA 01906 ATTN: Transportation

PLEASE READ AND SIGN BACK OF APPLICATION

Student Conduct on School Buses

Procedures for Drivers and Parents

In case of any misconduct on a bus, the incident will be reported on the proper form to the school principal or assistant principal. He/she will report the incident in writing to the parent concerned, with a copy to the transportation office.

In case of repetition by the same student, the principal or assistant principal will suspend the student's transportation privileges with written notice to the parent. Bus privileges may be denied permanently if a third incident occurs, following a conference with the superintendent or designee. The responsibility for transportation will rest with the parent, if the privilege is denied.

Loading and Unloading at Bus Stop

Riders must be on time. Bus drivers will not wait.

Riders will enter or leave the bus at regular stops only.

Orderly behavior and respect for the private property will be required.

Instructions and directions of the driver must be followed by the riders when entering or leaving the bus and while in transit.

Required Conduct Aboard the Bus

Riders must remain in seats when the bus is in motion.

Whistling and shouting are not permitted.

Eating on the school bus is not permitted

Profanity and obscene language are forbidden.

Smoking/drugs/alcohol are prohibited.

The following disturbances are prohibited:

- Harassment of others

- Pushing or wrestling

- Annoying other passengers or disturbing their possessions

- Talking to the driver

- Throwing objects within the bus or out the windows

- Climbing over seats

- Opening or closing windows

- Leaning out of windows

- Littering on bus

Parents will be held responsible for any defacing or damaging of the bus.

Parents and students will be informed of these regulations at the beginning of each school year. The same standards of conduct and any written rules, which apply during the school day, will apply on the buses.

Parent Signature